



Republic of the Philippines  
**Department of Education**  
Region IV-A  
SCHOOLS DIVISION OF QUEZON PROVINCE

16 September 2021

OFFICE MEMORANDUM  
OM No. 083, s. 2021


**REITERATION ON QUALITY ASSURANCE OF DEPED QUEZON'S  
INTERNAL AND EXTERNAL COMMUNICATIONS**

**TO: OIC-Assistant Schools Division Superintendents,  
Curriculum Implementation Division Chief,  
School Governance and Operations Division Chief,  
All Section/Unit Heads,  
All SDO Personnel and,  
All Others Concerned**

In line with the issued office memorandum (UM No. 163 s. 2020) on Quality Assurance of DepEd Quezon's internal and external communications, this office reiterates the compliance of all SDO Quezon Personnel in maintaining the effective Quality Management System through checking and ensuring **quality assured** official communications with our interested parties.

All internal and external communications such as memoranda, letter correspondence, advisories, and other official communications in **digital** or **print** method must be quality assured and reviewed by concerned Division Chiefs and Section/ Unit Heads, for Superintendent's approval.

For dissemination and strict compliance.

 DEPED - QUEZON ICT UNIT <b>UPLOADED</b> Date/Time: <u>09/16/21 2:56 PM</u> By: <u>WLL</u> Ref. no. <u>OM NO. 083, s. 2021</u>
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**ELIAS A. ALICAYA JR. EdD**  
Assistant Schools Division Superintendent  
Officer-In-Charge  
Office of the Schools Division Superintendent

OSDSsvd09/16/2021

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